

**INVITATION FOR QUOTATION FOR RENOVATION WORKS AT LIBRARY AT
TULANA RESEARCH CENTER, GONAWALA, KELANIYA
MAGIS-AICS-OT-003 — EDIRI AID 12970/01/7**

Background information

Contracting authorities

The Trustees of the Society of Jesus in Sri Lanka, in partnership with Magis Foundation ETS.

Introduction of the contracting authorities

The Trustees of Society of Jesus in Sri Lanka (Charitable Trust), known as the Jesuits of Sri Lanka, is recognised by Decree No.2147/47- 2019 of 29/10/2019. It consists of several educational and training facilities, like 8 Loyola Campus higher education centers (Mannar, Vavuniya, Trincomalee, Hatton, Batticaloa, Mullaitivu, Thanamalwila and Boragas) and the Tulana Research Centre/Tulana Library, in the city of Kelaniya.

The Society of Jesus (Jesuits) arrived in Sri Lanka at the beginning of the 20th century. They promote mutual understanding, respect and cooperation between people of different faiths, contributing to peace building. They collaborate with other religious and secular organisations, government agencies and civil society groups to address the many challenges the country is facing and to promote a more fair and compassionate society.

Fondazione MAGIS E.T.S. – Movimento e Azione dei Gesuiti Insieme per lo Sviluppo (Movement and Action of Jesuits Together for the Development) – is the foundation that coordinates the missionary and international cooperation activities of the Euro-Mediterranean Province of the Society of Jesus. Founded in 1988, MAGIS focuses on supporting vulnerable communities in the world's poorest countries through humanitarian aid and development projects. MAGIS started his activities in Sri Lanka in 2005, with projects about post-tsunami relief, then continuing with support for economic self-sufficiency, ecology and education, especially for women in need and young people. The interreligious dialogue has been a cross-cutting activity of all the initiatives of MAGIS in Sri Lanka since 2005.

Name of the initiative

Paths and practices of education, dialogue and reconciliation in Sri Lanka - EDIRI - AID 12970/01/7

Description of the initiative

The initiative has been funded by AICS – Agenzia Italiana per la Cooperazione allo Sviluppo (Italian Agency for Cooperation and Development). AICS, being an Italian state entity and considering that Italy is a Member State of the European Union (EU), has decided to align, for the procurement procedures, with the EU directives as described in the PRAG (Practical guide on contract procedures for European Union external action), accessible at this link: <https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>.

The main purpose of the initiative is to support the population belonging to the Christian minority in Sri Lanka, but also for other groups in several areas, promoting a process of reconciliation between the various ethnic and religious communities, in the post-war period, which is based on the activation and development of an educational programme and specific interreligious dialogue. The project intends to support the social and cultural activity promoted by the local Partner, addressing the difficult access to quality higher education and the lack of social cohesion in the post-conflict period.

Description of the call for tender

The contracting authority needs to renovate part of an existing building of the Tulana Research Center in order to establish the new library of the center.

Quotations are invited for **“renovation works to be carried out at library of Tulana research center, Gonawala, Kelaniya”** in accordance with the annexed Bill of Quantities and Specification.

Quotations should be submitted on the annexed Bill of Quantities indicating VAT component separately as shown in the Summary and the VAT component should not carry to the Form of Bid. Any Quotation **not accompanied** with duly filled and signed **Form of Bid** shall be **rejected**.

Quotations duly signed and dated must be submitted in duplicate, placed in a sealed envelope and forwarded by Registered Post, addressed to:

Alberto Pifferi,
The Trustees of Society Of Jesus in Sri Lanka,
St. Xavier's Residence No:
P/U/47, St. Xavier Mawatha,
Akkarapanaha, Negombo.

so as to reach him on or before **6.00 p. m** on **11/07/2025**.

“Renovation works to be carried out at library of Tulana research center, Gonawala, Kelaniya — MAGIS-AICS-OT-003 — EDIRI AID 12970/01/7” should be written on the top left hand corner of the envelope.

Quotations received after **6.00 p. m** on **11/07/2025** will be rejected.

Quotations should be valid and open for acceptance for a period of 120 Days from the date of closing of quotations.

The envelope must contain:

1. The quotation written in English, stamped and signed with the detailed description of the services offered.
In order to be accepted, the quotation must contain:
 - a. Company data and contact details
 - b. Date
 - c. Reference to the project code “MAGIS AID 12970/01/7 - EDIRI”
 - d. Description of the goods/services offered, realization time and cost taxes included.
2. Form of Bid Security duly completed (found in the annexes of this dossier)
3. Form of Bid duly completed (found in the annexes of this dossier)
4. The Legal Entity form duly completed (found in the annexes of this dossier)
5. Declaration on honour form duly completed (found in the annexes of this dossier)
6. Identification of the bidder (copy of the certificate of the issue of Business Registration number)

Conditions of Contract – ICTAD/SBD/03 is to be followed in administration of Contract.

The work should commence within **Seven (07) Days** from the date of handing over of the site.

The work should complete within **Three (03) months** from the date of commencement.

The Bidder shall furnish, as part of its Bid, a Bid Security (on demand unconditional guarantee) in the amount of **Rupees Ten Thousand (Rs. 10,000.00)**. The Bid Security (on demand unconditional guarantee) shall be issued by a Bank operating in Sri Lanka, approved by the Central Bank of Sri Lanka or Construction Guarantee Fund or Cash Bond. Validity period of the Bid Security shall be 150 Days from the closing date of the Bids.

This is a '**Measure & Pay Contract**' Payment will be made for quantities of work done in accordance with rates quoted in the Bill of Quantities.

Liquidated Damages of **Rupees Five Hundred (Rs. 5000.00)** per Day, subject to maximum of 10% of Initial Contract Price will be recovered for every day's delay in completion and handover of the Works beyond the period stipulated for the completion under the Contract.

The amount of retention will be 10% of value of certified work done and the maximum amount of retention will be 5% of Initial Contract Price. The period for Defect Notification is 365 Days from Taking Over.

The date of the tender briefing will be communicated later. It will be held at the Trustees of Society Of Jesus in Sri Lanka, St. Xavier's Residence No: P/U/47, St. Xavier Mawatha, Akkarapanaha, Negombo.

A site visit will follow the tender briefing.

Any further information may be obtained from the Program Manager of Magis Foundation ETS Alberto Pifferi (Email pifferi.a@fondazionemagis.org)

Evaluation

An evaluation committee with all the technical and administrative capacities as described in the PRAG will be created *ad hoc* for the evaluation of the completeness of the offers and their compliance with the selection criteria.

In order to be eligible for the selection, the contractor shall not be in the EDES Database of European Union (List of economic operators excluded or subject to financial penalty) and shall sign the Declaration on Honor annexed to this tender.

If all the selection criteria are met and the quality is objectively the same, the only award criterion is the lowest price. The successful bidder will be contacted via email to sign the contract or the order and obtain the bank details. The unsuccessful bidders will also be contacted by email. The copy of the Minutes of the evaluation report can be accessed at the request of the tenderer.

You or your accredited representative may be present at the time of opening of quotations.

The Trustees of Society Of Jesus in Sri Lanka is not bound to accept the lowest or any quotation and reserves the right to reject any quotation or part of a quotation.

Payment method

The payment method will be by bank transfer. No other method is allowed. Upon signing the contract, if the contractor requests for an advance payment, this cannot exceed 25% of the total amount of the contract. In any case, the final 10% of the amount of the contract will be paid in 1 month after the end of the work as a guarantee of good performance.

Timetable

	DATE	TIME (UTC +05:30)
Publication date	11/05/2025	-
Deadline for requesting clarification from the contracting authority	20/06/2025	6:00 pm
Last date for the contracting authority to issue clarification	27/06/2025	6:00 pm
Deadline for submitting tenders	11/07/2025	6:00 pm
Opening of the envelopes	16/07/2025	-
Start of the evaluation of tenders	16/07/2025	-
Notification of award (expected date)	25/07/2025	-
Contract signature (the proposed date is tentative, will be confirmed later)	01/08/2025	-
Start date (the proposed date is tentative, will be confirmed later)	01/08/2025	-

FORM OF BID SECURITY
MAGIS-AICS-OT-003 — EDIRI AID 12970/01/7

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]
----- *[insert issuing agency's name, and address of issuing branch or office]*

Beneficiary: The Trustees of the Society of Jesus in Sri Lanka, St. Xavier's Residence No: P/U/47, St. Zavier Mawatha, Akkarapanaha, Negombo.

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- *[insert (by issuing agency) name of the bidder]* (hereinafter called "the bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the execution of *[insert name of Contract]* under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]* ----- *[insert amount in words]*) upon receipt by us of your first demand in writing stating that the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the bidder and of the Performance Security issued to you by the bidder; or (b) if the bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- **(100 days from closing date of BID)**

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative(s)]

FORM OF BID
MAGIS-AICS-OT-003 — EDIRI AID 12970/01/7

Name of Contract: **Renovation works to be carried out at library of Tulana research center, gonawala, kelaniya”**

To: The Trustees of the Society of Jesus in Sri Lanka, St. Xavier’s Residence No: P/U/47, St. Xavier Mawatha, Akkarapanaha, Negombo.

Gentleman,

1. Having examined the Standard Bidding Document - Procurement of Works - Minor Contracts [ICTAD/ SBD/ 03 - Second Edition, January 2007 and Addendum issued in January 2009], Schedule, Specifications, Drawings and Bills of Quantities and Addenda for the execution of the above-named Works, we the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees
..... (LKR) or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We/I agree to abide by this Bid for the period stated in the Sub-Clause 15 of Instructions to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us/me.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive and that you reserve the right to reject any or all Bids or to cancel the total bidding process without assigning reasons in the best interest of the company.

Dated this day of 20.... in the capacity of duly authorized to sign tenders for and on behalf of

(IN BLOCK CAPITALS)

Signature :

Name :

Designation :

Address :

Witness :

**SUMMARY for proposed renovation of library at Tulana Research Center
at Kelaniya**

A	DEMOLITION WORKS	Rs.	
B	WALL, CEILING AND FLOOR FINISHES	Rs.	
C	ELECTRICAL WORK	Rs.	
	GRAND TOTAL	Rs.	<div><div></div><div></div></div>

Note:

A/C Units not include in this BOQ

Light fittings and bulbs not include in this BOQ

Item	Description	Qty.	Unit	Rate	Amount
A	<u>DEMOLITION WORKS</u>				
A1	Allow for remove existing sanitary fittings in second floor bath room.	1.00	Allow		
A2	Allow for demolition of existing walls and wall tiles in second floor bath room and remove debris from 2nd floor to GF	1.00	Allow		
A3	Allow for demolition of existing floor tiles in second floor bath room and remove debris from 2nd floor to GF	1.00	Allow		
A4	Allow for remove debris away from site.	1.00	Allow		
A5	Allow for site cleaning before handing over.	1.00	Allow		
	Total Of Preliminaries Carried To Summary				
B	<u>WALL, CEILING AND FLOOR FINISHES</u>				
	Internal Wall Plaster				
B1	Internal plaster - 5/8" thick cement internal plastering in 1: 5 cement sand mortar finished semi rough to internal walls (wall tile removed areas)	14.85	M ²		
B2	Seal the gaps between roof and existing ceiling and voids in cement grills above the windows (2 nos) with cement and sand mortar.	1.00	Allow		
	Floor Tile Laying (Library area)				
B3	24" x 24" semi glazed floor tile laid including minimum thickness of 3/4" thick bedding in cement and sand 1:3 and finished with tile grout pointing to match colour of tile. (Prime cost of tile Rs. 600.00 per sq. ft)	36.00	M ²		
B4	4" High skirting tile skirting.	22.80	M		
	Ceiling Work				
B5	Supply and installation of suspended ceiling system with 2'-0"x2'-0" grids, and 12mm thick mineral fiber reveal edge (DAKIN) white colour ceiling boards.	26.50	M ²		
	Tempered Glass Partitions				
B6	Supply and fabricate and installation of 12mm thick tempered glass partitions. Including SST "U" channels, supporting fins, patch fittings, silicon sealant, etc.	41.85	M ²		

Item	Description	Qty.	Unit	Rate	Amount
B7	Supply and fabricate and installation of 12mm thick frameless, double sashed tempered glass door overall size 5'-0" x 7'-0" (2 nos 2'-0" x 7'-0") at entrance including SST door handles, locks, floor hinge, etc..	1.00	Nos		
B8	Dry Wall Partitions Supply and installation of 9mm thick one side covered gypsum board partition with G.I. frame work including apply two coats of emulsion paint for cover the gap between tempered glass partition and roof ceiling (If required)	Rate only	M ²		
B9	Wall Painting (Up to wall filler only) Internal walls - Prepare and apply two coats "skim coat", one coat of wall filler (newly plastered areas only)	14.85	M ²		
	Total Of Wall, Ceiling and Floor Finishes Carried To Summary				
C	<u>ELECTRICAL WORK</u>				
C1	Wiring and Termination of ceiling mounted lights-points and switch-points in library area with 2x1.0sqmm complete using Cable-Conduits and all related accessories.	8.00	Nos		
C2	Wiring and Termination of 13A Power Socket Outlets inside library for Utility Small Power complete(TV, Emergency-Light, Etc..) with 1.5sqmm-Twin Cu/PVC/PVC + 1.5sqmm Cu/PVC Earth including all conduits and accessories.	4.00	Nos		
C3	Wiring and Termination of 13A Power Outlets for Single-Phase-Air conditioners inside-rooms complete with 1x2.5sqmmx2 Cu/PVC/PVC + 1.5sqmm Cu/PVC Earth including all conduits and accessories.	2.00	Nos		
C4	Allow for connecting to the existing DB with suitable MCCB's.	1.00	Allow		
	Total Of Electrical Work Carried To Summary				

Declaration on honour on exclusion criteria and selection criteria

The undersigned [*insert name of the signatory of this form*],

_____ representing:

<i>(only for natural persons)</i> himself or herself	<i>(only for legal persons)</i> the following legal person:
ID or passport number: ('the person')	Full official name: Official legal form: Statutory registration number: Full official address: VAT registration number: ('the person')

The person is not required to submit the declaration on exclusion criteria if the same declaration has already been submitted for the purposes of another award procedure of the same contracting authority, provided the situation has not changed, and that the time that has elapsed since the issuing date of the declaration does not exceed one year.

In this case, the signatory declares that the person has already provided the same declaration on exclusion criteria for a previous procedure and confirms that there has been no change in its situation:

Date of the declaration	Full reference to previous procedure

I – SITUATIONS OF EXCLUSION CONCERNING THE PERSON

(1) declares that the person is in one of the following situations:	YES	NO
(a) it is bankrupt, subject to insolvency or winding-up procedures, its assets are being administered by a liquidator or by a court, it is in an arrangement with creditors, its business activities are suspended or it is in any analogous situation arising from a similar procedure provided for under Union or national law;	<input type="checkbox"/>	<input type="checkbox"/>
(b) it has been established by a final judgement or a final administrative decision that the person is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the applicable law;	<input type="checkbox"/>	<input type="checkbox"/>
(c) it has been established by a final judgement or a final administrative decision that the person is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the person belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes wrongful intent or gross negligence, including, in particular, any of the following:		
(i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of eligibility or selection criteria or in the performance of a contract or an agreement;	<input type="checkbox"/>	<input type="checkbox"/>

(ii) entering into agreement with other persons with the aim of distorting competition;	<input type="checkbox"/>	<input type="checkbox"/>
(iii) violating intellectual property rights;	<input type="checkbox"/>	<input type="checkbox"/>
(iv) attempting to influence the decision-making process of the contracting authority during the award procedure;	<input type="checkbox"/>	<input type="checkbox"/>
(v) attempting to obtain confidential information that may confer upon it undue advantages in the award procedure;	<input type="checkbox"/>	<input type="checkbox"/>
(d) it has been established by a final judgement that the person is guilty of any of the following:		
(i) fraud, within the meaning of Article 3 of Directive (EU) 2017/1371 and Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995;	<input type="checkbox"/>	<input type="checkbox"/>
(ii) corruption, as defined in Article 4(2) of Directive (EU) 2017/1371 or active corruption within the meaning of Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, drawn up by the Council Act of 26 May 1997, or conduct referred to in Article 2(1) of Council Framework Decision 2003/568/JHA, or corruption as defined in other applicable laws;	<input type="checkbox"/>	<input type="checkbox"/>
(iii) conduct related to a criminal organisation, as referred to in Article 2 of Council Framework Decision 2008/841/JHA;	<input type="checkbox"/>	<input type="checkbox"/>
(iv) money laundering or terrorist financing, within the meaning of Article 1(3), (4) and (5) of Directive (EU) 2015/849 of the European Parliament and of the Council;	<input type="checkbox"/>	<input type="checkbox"/>
(v) terrorist offences or offences related to terrorist activities as well as of inciting, aiding, abetting or attempting to commit such offences as defined in Articles 3, 14 and Title III of Directive (EU) 2017/541 of the European Parliament and of the Council of 15 March 2017 on combating terrorism;	<input type="checkbox"/>	<input type="checkbox"/>
(vi) child labour or other offences concerning trafficking in human beings as referred to in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council;	<input type="checkbox"/>	<input type="checkbox"/>
(e) it has shown significant deficiencies in complying with the main obligations in the performance of a contract or an agreement financed by the Union's budget, which has led to its early termination or to the application of liquidated damages or other contractual penalties, or which has been discovered following checks, audits or investigations by a contracting authority, the European Anti-Fraud Office (OLAF) or the Court of Auditors;	<input type="checkbox"/>	<input type="checkbox"/>
(f) it has been established by a final judgment or final administrative decision that the person has committed an irregularity within the meaning of Article 1(2) of Council Regulation (EC, Euratom) No 2988/95;	<input type="checkbox"/>	<input type="checkbox"/>
(g) it has been established by a final judgment or final administrative decision that the person has created an entity under a different jurisdiction with the intent to circumvent fiscal, social or any other legal obligations in the jurisdiction of its registered office, central administration or principal place of business.	<input type="checkbox"/>	<input type="checkbox"/>
(h) (<i>only for legal persons</i>) it has been established by a final judgment or final administrative decision that the person has been created with the intent provided for in point (g).	<input type="checkbox"/>	<input type="checkbox"/>

(2) declares that, for the situations referred to in points (1) (c) to (1) (h) above, in the absence of a final judgement or a final administrative decision, the person is ¹ :	YES	NO
i. subject to facts established in the context of audits or investigations carried out by the European Public Prosecutor's Office, the Court of Auditors, or the internal auditor, or any other check, audit or control performed under the responsibility of an authorising officer of an EU institution, of a European office or of an EU agency or body;	<input type="checkbox"/>	<input type="checkbox"/>
ii. subject to non-final judgments or non-final administrative decisions which may include disciplinary measures taken by the competent supervisory body responsible for the verification of the application of standards of professional ethics;	<input type="checkbox"/>	<input type="checkbox"/>
iii. subject to facts referred to in decisions of entities or persons being entrusted with EU budget implementation tasks;	<input type="checkbox"/>	<input type="checkbox"/>
iv. subject to information transmitted by Member States implementing Union funds;	<input type="checkbox"/>	<input type="checkbox"/>
v. subject to decisions of the Commission relating to the infringement of Union competition law or of a national competent authority relating to the infringement of Union or national competition law;	<input type="checkbox"/>	<input type="checkbox"/>
vi. informed, by any means, that it is subject to an investigation by the European Anti-Fraud office (OLAF): either because it has been given the opportunity to comment on facts concerning it by OLAF, or it has been subject to on-the-spot checks by OLAF in the course of an investigation, or it has been notified of the opening, the closure or of any circumstance related to an investigation of the OLAF concerning it.	<input type="checkbox"/>	<input type="checkbox"/>

II – SITUATIONS OF EXCLUSION CONCERNING NATURAL OR LEGAL PERSONS WITH POWER OF REPRESENTATION, DECISION-MAKING OR CONTROL OVER THE LEGAL PERSON AND BENEFICIAL OWNERS

Not applicable to natural persons, Member States and local authorities

(3) declares that a natural or legal person who is a member of the administrative, management or supervisory body of the above-mentioned legal person, or who has powers of representation, decision or control with regard to the above-mentioned legal person (this covers e.g. company directors, members of management or supervisory bodies, and cases where one natural or legal person holds a majority of shares), or a beneficial owner of the person (as referred to in point 6 of article 3 of Directive (EU) No 2015/849) is in one of the following situations:	YES	NO	N/A
Situation (1)(c) above (grave professional misconduct)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Situation (1)(d) above (fraud, corruption or other criminal offence)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Situation (1)(e) above (significant deficiencies in performance of a contract)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Situation (1)(f) above (irregularity)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

¹ The declaration under this point (2) is voluntary and it cannot have adverse legal effect on the economic operator until the conditions of Article 141(1) (a) FR are met.

Situation (1)(g) above (creation of an entity with the intent to circumvent legal obligations)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Situation (1)(h) above (person created with the intent to circumvent legal obligations)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

III – SITUATIONS OF EXCLUSION CONCERNING NATURAL OR LEGAL PERSONS ASSUMING UNLIMITED LIABILITY FOR THE DEBTS OF THE LEGAL PERSON

(4) declares that a natural or legal person that assumes unlimited liability for the debts of the above-mentioned legal person is in one of the following situations <u><i>[If yes, please indicate in annex to this declaration which situation and the name(s) of the concerned person(s) with a brief explanation]:</i></u>	YES	NO	N/A
Situation (a) above (bankruptcy)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Situation (b) above (breach in payment of taxes or social security contributions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IV – OTHER GROUNDS FOR REJECTION FROM THIS PROCEDURE

(5) declares that the above-mentioned person:	YES	NO
Was previously involved in the preparation of the procurement documents used in this award procedure, where this entailed a breach of the principle of equality of treatment including distortion of competition that cannot be remedied otherwise.	<input type="checkbox"/>	<input type="checkbox"/>

V – REMEDIAL MEASURES

If the person declares one of the situations of exclusion listed above, it may indicate remedial measures it has taken to remedy the exclusion situation, in order to allow the authorising officer to determine whether such measures are sufficient to demonstrate its reliability. This may include e.g. technical, organisational and personnel measures to prevent further occurrence, compensation of damage or payment of fines or of any taxes or social security contributions. The relevant documentary evidence which illustrates the remedial measures taken must be provided in annex to this declaration. This does not apply for situations referred in point (1)(d) of this declaration.

VI – EVIDENCE UPON REQUEST

Upon request and within the time limit set by the contracting authority the person must provide information on natural or legal persons that are members of the administrative, management or supervisory body or that have powers of representation, decision or control, including legal and natural persons within the ownership and control structure and beneficial owners and appropriate evidence that none of those persons are in one of the exclusion situations referred to in (1) (c) to (f).

It must also provide the following evidence concerning the person itself and the natural or legal persons on whose capacity the person intends to rely, or a subcontractor and concerning the natural or legal persons which assume unlimited liability for the debts of the person:

For situations described in (1): (a), (c), (d), (f), (g) and (h) above, production of a recent extract from the judicial record is required or, failing that, an equivalent document recently

issued by a judicial or administrative authority in the country of establishment of the person showing that those requirements are satisfied.

For the situation described in point (1) (a), (b), production of recent certificates issued by the competent authorities of the country of establishment. These documents must provide evidence covering all taxes and social security contributions for which the person is liable, including for example, VAT, income tax (natural persons only), company tax (legal persons only) and social security contributions. Where any document described above is not issued in the country concerned, it may be replaced by a sworn statement made before a judicial authority or notary or, failing that, a solemn statement made before an administrative authority or a qualified professional body in its country of establishment.

The person is not required to submit the evidence if it has already been submitted for another award procedure of the same contracting authority. The documents must have been issued no more than one year before the date of their request by the contracting authority and must still be valid at that date.

The signatory declares that the person has already provided the documentary evidence for a previous procedure and confirms that there has been no change in its situation:

Document	Full reference to previous procedure
<i>Insert as many lines as necessary.</i>	

The person is not required to submit the evidence if it can be accessed on a national database free of charge.

The signatory declares that the following internet address of the database/identification data provide access to the evidence required.

Internet address of the database	Identification data of the document
<i>Insert as many lines as necessary.</i>	

VII – SELECTION CRITERIA

Selection criteria applicable to all consortium members/subcontractors/capacity providing entities

(1) declares that the above-mentioned person complies with the selection criteria applicable to it individually as provided in the tender documents:	YES	NO	N/A
(a) It has the legal and regulatory capacity to pursue the professional activity needed for performing the contract as indicated in the tender dossier;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) It fulfils the applicable economic and financial criteria indicated in the tender dossier;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c) It fulfils the applicable technical criteria indicated in the tender dossier;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d) It fulfils the applicable professional criteria indicated in the tender dossier;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(e) is not subject to conflicting interests which may negatively affect the contract performance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Please adapt the table above to the criteria indicated in the tender documents (i.e. insert extra rows for each criterion or delete irrelevant rows).

Selection criteria applicable to the tenderer as a whole-consolidated assessment
(to be filled ONLY by the sole tenderer or the leader in case of consortium)

(2) if the above-mentioned person is the sole tenderer or the leader in case of consortium , declares that:	YES	NO	N/A
(f) the tenderer, including all members of the group in case of consortium and including subcontractors and entities on whose capacity the tenderer intends to rely if applicable, fulfils all the selection criteria for which a consolidated assessment will be made as provided in the tender documents.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(g) is subject to conflicting interests which may negatively affect the contract performance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In case of a procedure with lots the above statements apply to the lot(s) for which the request to participate/tender is submitted.

VIII – EVIDENCE FOR SELECTION

The signatory declares that the above-mentioned person is able to provide the necessary supporting documents listed in the relevant sections of the tender documents and which are not available electronically upon request and without delay.

Where the evidence is not required to be provided with the request to participate/tender, the person is invited to prepare in advance the documents related to the evidence, since the contracting authority may request to provide these in a short deadline.

The person is not required to submit the evidence if it has already been submitted for another procurement procedure of the same contracting authority. The documents must have been issued no more than one year before the date of their request by the contracting authority and must still be valid at that date.

The signatory declares that the person has already provided the documentary evidence for a previous procedure and confirms that there has been no change in its situation:

Document	Full reference to previous procedure
<i>Insert as many lines as necessary.</i>	

The person is not required to submit the evidence if it can be accessed on a national database free of charge.

The signatory declares that the following internet address of the database/identification data provide access to the evidence required.

Internet address of the database	Identification data of the document
<i>Insert as many lines as necessary.</i>	

IX - DECLARATION ON HONOUR ON ESTABLISHED DEBT TO THE UNION

(to be filled ONLY by the sole tenderer or the leader in case of consortium)

The person, being a sole tenderer/the leader in case of consortium, submitting a request to participate/tender for the above procedure, declares that:

the tenderer, including each member of the group in case of consortium, subcontractors,	YES	NO
does not have an established debt to the Union.	<input type="checkbox"/>	<input type="checkbox"/>

The above-mentioned person must immediately inform the contracting authority of any changes in the situations as declared.

The above-mentioned person may be subject to rejection from this procedure and to administrative sanctions (exclusion or financial penalty) if any of the declarations or information provided as a condition for participating in this procedure prove to be false.

Full name

Date

Signature



PLEASE COMPLETE AND SIGN THIS FORM AND ATTACH COPIES OF OFFICIAL SUPPORTING DOCUMENTS (REGISTER(S) OF COMPANIES, OFFICIAL GAZETTE, VAT REGISTRATION, ETC.)

LEGAL ENTITY

PRIVACY STATEMENT

http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm#en

Please use CAPITAL LETTERS and LATIN CHARACTERS when filling in the form.

PRIVATE/PUBLIC LAW BODY WITH LEGAL FORM

OFFICIAL NAME ①	<input type="text"/> <input type="text"/> <input type="text"/>		
BUSINESS NAME (if different)	<input type="text"/> <input type="text"/>		
ABBREVIATION	<input type="text"/>		
LEGAL FORM	<input type="text"/>		
ORGANISATION TYPE	FOR PROFIT <input type="checkbox"/> NON FOR PROFIT <input type="checkbox"/> NGO ② YES <input type="checkbox"/> NO <input type="checkbox"/>		
MAIN REGISTRATION NUMBER ③	<input type="text"/> <input type="text"/>		
SECONDARY REGISTRATION NUMBER (if applicable)	<input type="text"/>		
PLACE OF MAIN REGISTRATION	CITY	<input type="text"/>	
	COUNTRY	<input type="text"/>	
DATE OF MAIN REGISTRATION	<input type="text"/> DD	<input type="text"/> MM	<input type="text"/> YYYY
VAT NUMBER	<input type="text"/>		
ADDRESS OF HEAD OFFICE	<input type="text"/> <input type="text"/>		
POSTCODE	<input type="text"/>	P.O. BOX	<input type="text"/>
	CITY	<input type="text"/>	
COUNTRY	<input type="text"/>	PHONE	<input type="text"/>
E-MAIL	<input type="text"/>		

DATE

STAMP

SIGNATURE OF AUTHORISED REPRESENTATIVE
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① National denomination and its translation in EN or FR if existing.

② NGO = Non Governmental Organisation, to be completed if NFPO is indicated.

③ Registration number in the national register of companies. See table with corresponding field denomination by country.